

StormWorks Project Manager

StormWorks is a project of the Nine Mile Run Watershed Association (NMRWA), designed to support the restoration and protection of the Nine Mile Run watershed by providing sustainable stormwater management products and services, within the watershed and beyond its boundaries. StormWorks offers property consultations, rain barrels, rain gardens, landscape design, and other stormwater solutions throughout Allegheny County to residential, small commercial, and municipal clients. We are recognized as the green stormwater experts and are playing a leading role in the growing sustainability and resilience movement in the region. StormWorks also has an ongoing relationship with Washington DC's [RiverSmart Homes](#) project, supplying them with large quantities of the Hydra rain barrel.

StormWorks seeks a **Project Manager** to oversee StormWorks projects, which includes coordinating and facilitating all phases of the installation of stormwater management landscape projects, landscape maintenance, and maintenance of PWSA's completed green stormwater infrastructure projects, as well as some sales and logistics for large scale rain barrel clients such as Washington DC. The Project Manager will support and work closely with our Design Manager. We are seeking a highly organized and energetic candidate who can grow into this newly created role in the organization.

Specific duties/responsibilities include:

- Oversee and assists the StormWorks field crew staff to ensure daily tasks/projects are carried out to completion with a high level of excellence, in a safe and timely manner.
- Maintain proper communication with the Design Manager, Field Crew Lead, StormWorks staff, and clients regarding scheduling, ordering, changes, site conditions, etc. before and during projects.
- Ensure projects are installed/maintained according to the plan, budget, and project scope; the Project Manager will occasionally need to work alongside the crew in the field, but this is not primarily a field-based position.
- Oversee rain barrel distribution and logistics and client relationships; work closely with our manufacturer to ensure timely shipping of orders.
- Manage project expenses and hours.
- Work with the Design Manager to order and plan all materials and tools required for projects.
- Facilitate a work environment that is friendly, positive, and mission driven.

Qualifications:

- A minimum of 3 years of general crew supervisory experience, preferably in the landscape, horticulture, or construction industry, or other relevant work experience.
- Ability to read and interpret landscape plans, details, and specifications.
- Understanding of sound landscape installation methods and techniques as well as the tools and labor needed to accomplish this work.
- Basic knowledge of carpentry, plumbing and mechanical skills.
- Knowledge of trees, shrubs, and perennials and sustainable landscaping practices.
- Ability to dig, haul, and move soil and other landscape material, up to 75 lbs.
- Understands and prioritizes the importance of job site safety.
- Understands how to project and track project costs.

- Excellent verbal and written communication skills: comfortable with instructing and directing, while being part of a collaborative team. Able to interact effectively with clients, suppliers, rain barrel program partners and manufacturer.
- Able to use the Microsoft Office suite of programs effectively.
- Familiarity with CRM software such as Salesforce a plus.

Education/Training:

- High school diploma/GED
- Associate's degree or accreditation from reputable trade school or certificate program in landscape management, horticulture, or related field.
- Bachelor's degree in related field is highly desirable.
- Current driver's license with clean driving record.

The ideal candidate:

- Is ambitious and an excellent multitasker.
- Has excellent organizational and time management skills.
- Demonstrates strong interpersonal skills.
- Has a positive and optimistic outlook.
- Is a creative problem solver.
- Possesses a strong work ethic.
- Is passionate about environmental issues in the urban landscape.
- Candidate must have physical stamina and be able to lift up to 75 lbs.

Time requirements:

- This position is a full-time (40 hours per week), year-round, salaried position.

Compensation:

Compensation will be commensurate with experience and qualifications, and includes a competitive benefits package.

Applications will be accepted until position is filled. Interviews of qualified candidates will be conducted on a rolling basis as applications are received. Please apply ASAP with a resume and cover letter highlighting why you are a good fit for this role, to:

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